Galileo
ENERGY SERVICES

Unit A6, M4 Business Park, Maynooth Road, Celbridge, Co. Kildare, W23 VFY7 (Tel: 01-6274103)

INVITATION TO TENDER LETTER

Date: ***As per Tender Notice***

Re: ***Invitation to Tender for Construction Works (Open Procedure)***

For: ***Electrical works to Ratoath Junior National School, Fairyhouse Road, Ratoath, Co. Meath. A85 P262.***

Dear Sir/Madam,

On behalf of our Client, Board of Management for Ratoath Junior National School, you are invited to submit a tender for the electrical works to the above building as highlighted and specified in the tender documents.

Scope of works:

Ratoath Junior National School (JNS) is a national school building located in Ratoath, Co. Meath. Ratoath Junior National School shares a campus with another national school, Ratoath Senior National School (SNS). This project entails works in decommissioning and replacing the existing electrical installation throughout Ratoath Junior National School. Refer to the drawings for further information on the works to be carried out.

The scope of the works will be as follows:

- Decommissioning and removal from site of the existing electrical boards throughout the building (apart from the cooker board installed in 2026). The existing electrical boards shall be replaced with new electrical boards.
- Upgrade the existing ESB supply so that the Junior school has its own ESB meter and ESB supply. Separating the ESB supply from the Junior School and the Senior School so that each building has its own independent ESB supply.
- Decommissioning and replacing of the existing power & general services installation throughout the building and installation of a new power & general installation throughout the building apart from the ASD Area which shall retain the power and general fittings and be re-wired back to a new sub-distribution board located in the store in the ASD area.
- Decommissioning and replacing of the existing general lighting installation throughout the building and installation of a new general lighting installation with lighting controls throughout the building apart from the ASD Area which shall retain the light fittings and be re-wired back to a new sub-distribution board located in the store in the ASD area.
- Decommissioning and replacing of the existing emergency lighting installation throughout the building and installation of a new emergency lighting installation that shall be compliant with I.S. 3217:2023 throughout the building.
- Decommissioning and replacing of the existing fire alarm installation throughout the building and installation of a new fire alarm installation that shall be compliant with I.S. 3218:2024 throughout the building.

- Supply and installation of a new cable carrier system throughout the school building to cater for the proposed new electrical wiring to be installed.
- The existing ICT system installation, intruder alarm system installation and CCTV system installation shall be retained throughout the school building.
- All electrical works as highlighted on the drawings and the specifications.
- Thorough cleaning of the building once all works are completed so that the building is clean and tidy for re-opening on the building.
- All associated preliminaries for the project.
- All associated decommissioning works.
- All builders' works associated with the above. See 'Builders Work Schedule' in 'Volume C1 – Pricing Schedule' for further details.
- Acting as Project Supervisor Construction Stage for the project.
- Carrying out all works in compliance with current health and safety regulations.
- Any other works associated with the works as identified on the drawings and the specifications.

Form of Contract:

The Form of Contract will be: ***PW-CF6 Public Works Short Form of Contract***

Tender Returns:

The latest time & date for return of Tenders: ***as per the eTenders Notice***

The address for submission of Tender is: ***electronically via the eTenders portal***

For the Attention of: ***as per the eTenders Notice***

Tenders must be returned electronically via the eTenders portal only.

The onus rests with the Tendering party to ensure receipt of the submission before the latest time and date for receipt of tenders.

Tender submissions must be sent through eTenders not later than the latest time and date stated on the eTenders advertisement. Email, Fax, or hardcopy submissions are not permitted. Tenders sent to any other address will be deemed to be invalid tenders. Unsigned or incorrectly signed Forms of Tender will likewise be deemed to be invalid tenders.

Tenders must be in the format prescribed in the Instruction to Tenderers.

Queries:

Queries must be submitted through the eTenders query facility. All queries must be submitted as soon as possible and, in any event, not later than 7 working days before latest time for receipt of Tender although the Employer may at its discretion respond to queries raised after that date. If the Employer responds to a query, it will send the response to each Tenderer, unless the Tenderer asking the query has clearly designated the query as confidential and the Employer agrees that it should be treated as confidential.

Basis of Assessment for Award Criteria:

The basis of assessment of the Tenders is detailed in the Instructions to Tenderers.

Tender Documents:

Please note that the following documents must be completed, signed and submitted as part of your tender return submission:

1. Completed 'Volume B1 – Form of Tender'.
2. Completed 'Volume C1 – Pricing Schedule'.
3. Completed DoES 'Declaration of Suitability for Small Works' document.
4. Completed PW-CF6 'Rates of Pay and Conditions of Employment Cert'.

Tendering Details:

All Tenderers are liable for their own costs of tendering.

Tenders, which are qualified in any way, shall be deemed void and rejected.

The appropriate Form of Contract for the construction project is the Short Public Works Contract (PW-CF6 v1.14 19th July 2023). Refer to PW-CF6-v1.14-19-07-2023.pdf (constructionprocurement.gov.ie) for a copy of the Form of Contract. The Contractor shall download a copy of this form of contract and refer to it for this contract.

All tender documents, specifications and drawings will be attached to this eTenders advertisement. Check your documents and drawings against the document issue sheet to ensure that you have all documents. Where such downloads are incomplete or illegible, the Tenderer must notify the party issuing the documentation immediately.

All queries in relation to the tender documents should be notified to the party issuing the documentation as soon as possible so that all relevant queries can be promptly dealt with and circulated to all tenderer's.

This notification to candidates is being issued by eTenders portal and shall be deemed to have been received unless the intended recipient can provide evidence of non-delivery. The non-receipt of such communications shall not invalidate the tender process or award for this project.

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Please note the following in relation to the tendering information:

- Tender documents are issued in PDF format.
- The onus rests with the Tenderer to check the completeness of the documents downloaded or emailed or issued. Where such downloads are incomplete or illegible, the Tenderer must notify the party issuing the documentation immediately.

Site Visit Details:

Applicants interested in visiting the building will need to contact St. Francis Xavier Senior National School at 01-8211121 to arrange an appropriate appointment to visit the site during the tender period. Do not visit the School with out prior arrangement with the School.

Programme and timeline:

The proposed and anticipated timescale for the project is as follows:

- Anticipated Project Start Date: *Monday 1ST February 2027*
- Anticipated Project Completion Date: *Friday 20th August 2027*

Each tendering contractor should allow fully with his tender price for sufficient resources for the safe execution of the contract for the anticipated programme as outlined above.

The project is programmed to be completed within a short timeframe and the Contractor must allow for the necessary resources to complete the works within this timeframe.

The Contractor shall be responsible to resource the project so that all works as identified on the tender drawings and specifications are completed in a safe and satisfactory manner before the proposed completion date. In any event, the Contractor must allow for sufficient resources to complete all the works identified for the project and hand over to the client before the dates highlighted.

No additional cost will be paid for overtime working. The Contractor's Tender is deemed to include for the cost of all necessary overtime, attendances and all other expenses that may be necessary to execute and complete the works within the Contract Period.

Please do not hesitate to contact the undersigned should you have any queries.

Kind Regards,



Galileo Energy Services
Unit A6,
M4 Business Park,
Maynooth Road,
Celbridge,
Co. Kildare.
W23 VFY7
Tel: 01-6274103
Mob: 085-8071429
Email: robert@galileoenergy.ie